

**ADOPTED
TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
September 2, 2015**

I. Call to Order at 5:00 pm

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, September 2, 2015, at 5:00 p.m. Chairman James Pruett called the meeting to order.

Members Present: James Pruett, Chairman
Daniel Hockenberger
James H. Hudson, III
Gail C. Nichols
Mary Montague Sikes
James Vadas

Members Absent: James N. Brockwell, Vice-Chairman

Also Present: Holly McGowan, Community Development Director
Charlotte G. Scanlan, Secretary

II. Review of Agenda

There were no changes.

III. Citizens Address the Commission

A. Citizens Address the Commission

Chairman James Pruett opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

IV. New Business

A. Public Hearing/Text Amendment/Zoning Provisions/ Temporary Health Care Structures.

Chairman Pruett opened the floor for anyone to speak on the Public Hearing/ Text Amendment/Zoning Provisions for Temporary health Care Structures. There was no one there to speak, and Chairman Pruett closed the Public Hearing.

Ms. McGowan reviewed the Text Amendment for the zoning ordinance. Along with the portion which also included the fee that would go into Chapter 28 of the Town Code with a fifty dollar fee, and also would adopt the check list that staff would use if we were to have an application come before them.

Commissioner Mary M. Sikes made a motion that the Planning Commission recommends approval to Town Council of ordinance #5, 2015, Zoning Provisions for Temporary family health care structures. This ordinance allows for temporary family health care structures as a permitted use in the following zoning districts: R-1, R-2, R-3, R-4, SD-1, and MU-1. Ordinance 05-2015 adopts a temporary family health care structures checklist that shall be used by the zoning administrator to determine if the temporary healthcare structure meets the criteria in state law. Ordinance 05-2015 also amends Chapter 28, Fees, Article VI, Zoning, Section 28-50, Fees, and adds a fee of \$50.00 for an application for a temporary family health care structure.

Commissioner Daniel Hockenberger seconded. Upon a roll call vote, Commissioners Hockenberger, Vadas, Sikes, Hudson, Nichols and Chairman Pruett all voted “Aye”. The motion was approved.

V. Old Business

None

VI. Committee Report

Commissioner James H. Hudson, III reported on the August 25, 2015 Town Council Meeting. Commissioner Hudson stated that Matthew Kite, the Commonwealth’s Attorney, presented Town Council with a power point presentation on the responsibilities of the Commonwealth’s Attorney’s office. Mr. Kite reviewed the Constitutional Officers, their duties and the Code of Virginia. The number of cases the King William County Commonwealth’s Attorney’s office processed for 2014 was 984. Commissioner Hudson also reported that the Town Council voted to approve the Town Manager to join in a joint effort with Virginia Game and Inland Fisheries Department to enlarge the boat ramp and parking area on Glass Island.

Commissioner Daniel Hockenberger reported the BZA/Wetlands Boards had their Annual Organizational Meeting for the 2015-2016 year.

VII. Adoption of Minutes

Commissioner Sikes made a motion to approve the August 5, 2015 meeting minutes

as amended with the one change requested. Commissioner Nichols seconded. Upon unanimous vote, the motion was adopted.

VIII. Set Next Meeting Date

October 7, 2015, at 5:00 p.m.

IX. Motion to Adjourn

Chairman Pruett declared the meeting adjourned.

Approved / /

James Pruett, Chairman
West Point Planning Commission

Commissioner's Terms

James Pruett (Chairman)	832-1185	9/30/2017	jpruett@baydesigngroup.com
James N. Brockwell	843-2485	9/30/2018	james@brockwellseptic.com
Daniel Hockenberger	380-0471	9/30/2017	danhock@cox.net
James H. Hudson, III	843-3262	12/31/2018	jhudson@west-point.va.us
Gail C. Nichols	843-4418	5/31/2019	nichols.baylor@yahoo.com
Mary Montague Sikes	843-3284	9/30/2016	monti7olen@verizon.net
James E. Vadas	843-4082	9/30/2016	jimvadas@yahoo.com