

**ADOPTED
TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
November 4, 2015**

I. Call to Order at 5:00 pm

- A. Mayor James H. Hudson, III opened the Town Council portion of the meeting.
- B. The West Point Planning Commission held its regularly scheduled meeting on Wednesday, November 4, 2015, at 5:00 p.m. Chairman James Pruett called the meeting to order.

Members Present: James Pruett, Chairman
James N. Brockwell, Vice-Chairman
Daniel Hockenberger
James H. Hudson, III
Gail C. Nichols
Mary Montague Sikes
James Vadas

Members Absent: None

Also Present: John B. Edwards, Jr., Town Manager
Andrea G. Erard, Esq., Town Attorney
Holly McGowan, Community Development Director
Charlotte G. Scanlan, Secretary

Town Council Present: James H. Hudson, III, Mayor
Deborah Ball, Vice Mayor
Tina S. Gulley, Council Member
Wayne Healy, Council Member
O.B. "Bub" Shreaves, Jr., Council Member
Chris Vincent, Council Member

II. Review of Agenda

There were no changes.

III. Citizens Address the Commission

- A. Citizens Address the Commission

Chairman James Pruett opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

IV. New Business

- A. Joint Public Hearing/Town Council & Planning Commission/Case #SUP-2015-01/
Creative Critters/West Point United Methodist Church. (Enc. 1)

Chairman Pruett opened the floor for anyone to speak on the Joint Public Hearing/
Town Council & Planning Commission/Case # SUP 2015-01/Creative Critters/
West Point United Methodist Church.

There was no one there to speak, and Chairman Pruett closed the Public Hearing.

Ms. McGowan reviewed the application for Special Use permit submitted by the owners of Creative Critters Day Care and the West Point United Methodist Church. She went on to explain that the Creative Critters Day Care Center was destroyed in a recent fire, and therefore they were requesting to temporarily house their day care center within the West Point Methodist Church. Ms. McGowan informed the Commission that Day Care Centers are a permitted use within the R-4 Zoning District and there were no parking restrictions within the R-4 Zoning District. She also stated that there would be one condition (which staff had generated for the Special Use Permit) which would be a one-year deadline.

Commissioner Gail Nichols made a motion that the Planning Commission recommend approval to Town Council of Case # SUP 2015-01 with a one-year deadline.

Commissioner Mary M. Sikes seconded. Upon unanimous vote, Commissioners Hockenberger, Vadas, Sikes, Hudson, Nichols and Chairman Pruett all voted "Aye". The motion was approved.

V. Old Business

None

VI. Committee Report

Commissioner James H. Hudson, III reported on the October 27, 2015 Town Council Meeting.

Commissioner Daniel Hockenberger reported there was no BZA meeting held but there was a Wetlands Board training session held on October 20, 2015, on Living Shorelines.

VII. Adoption of Minutes

Commissioner James Vadas made a motion to approve the September 2, 2015 meeting minutes as written. Commissioner Sikes seconded. Commissioner Brockwell abstained due to his absence at the October meeting. Commissioners Hockenberger, Vadas, Sikes, Hudson, Nichols and Chairman Pruett all voted “Aye”. The motion was adopted.

VIII. Set Next Meeting Date

December 2, 2015, at 5:00 p.m.

IX. Motion to Adjourn

Chairman Pruett declared the meeting adjourned.

Approved / /

James Pruett, Chairman
West Point Planning Commission

Commissioner’s Terms

James Pruett (Chairman)	832-1185	9/30/2017	jpruett@baydesigngroup.com
James N. Brockwell	843-2485	9/30/2018	james@brockwellseptic.com
Daniel Hockenberger	380-0471	9/30/2017	danhock@cox.net
James H. Hudson, III	843-3262	12/31/2018	jhudson@west-point.va.us
Gail C. Nichols	843-4418	5/31/2019	nichols.baylor@yahoo.com
Mary Montague Sikes	843-3284	9/30/2016	monti7olen@verizon.net
James E. Vadas	843-4082	9/30/2016	jimvadas@yahoo.com