

**Adopted Minutes
TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
February 3, 2016**

I. Call to Order at 5:00 pm

A. The West Point Planning Commission held its regularly scheduled meeting on Wednesday, February 3, 2016, at 5:00 p.m. Chairman James Pruett called the meeting to order.

Members Present: James Pruett, Chairman
James N. Brockwell, Vice-Chairman
Daniel Hockenberger
James H. Hudson, III
Gail Nichols
Mary Montague Sikes

Members Absent: James Vadas

Also Present: John B. Edwards, Jr., Town Manager
Holly McGowan, Community Development Director
Charlotte G. Scanlan, Secretary

II. Review of Agenda

There were no changes.

III. Citizens Address the Commission

A. Citizens Address the Commission

Chairman James Pruett opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

IV. New Business

A. Public Hearing/Alley/Town of West Point

Ms. Holly McGowan, Community Development Director, presented the Planning Commission with a request by the Town of West Point to vacate one N/S alley adjacent to properties identified as tax parcel (s) 69A3-77- Lots, 1113, 1113A, 1114, 1115, 1116, 1117. The request is to work with adjacent property owners to compile a lot for an economic development purchase.

Commissioner Sikes made a motion that the Planning Commission recommend vacation of one N/S alley adjacent properties identified as tax parcel (s) 69A3-77- Lots, 1113,

1113A, 1114, 1115, 1116, 1117. Commissioner Daniel Hockenberger seconded. Upon unanimous vote, the motion was approved.

B. Text Amendment-Commercial Piers

Ms. McGowan informed the Planning Commission that, currently, the Zoning Ordinance does not address commercial piers in the Town of West Point. She stated that Town Council was requesting the Planning Commission to review language for commercial piers not to exceed a width of 12 feet and to report back with a recommendation.

Commissioner Nichols made a motion that the Planning Commission authorize the Director of Community Development to advertise for Zoning Text Amendment, Ordinance #01-2016, Commercial Piers, not to exceed a width of 12 feet and report back with a recommendation to Town Council. Commissioner Brockwell seconded. Upon unanimous vote, the motion passed.

V. Old Business

None

VI. Committee Report

Commissioner James H. Hudson, III reported on the January 26, 2016 Town Council Meeting.

Commissioner Daniel Hockenberger reported there was no BZA/Wetlands Boards meeting held on January 25, 2016.

VII. Adoption of Minutes

Commissioner Hudson made a motion to approve the January 6, 2016 meeting minutes as written. Commissioner Hockenberger seconded. Upon unanimous vote, the motion was adopted.

VIII. Set Next Meeting Date

March 2, 2016, at 5:00 p.m.

IX. Motion to Adjourn

Chairman Pruett declared the meeting adjourned.

Approved / /

James Pruett, Chairman
West Point Planning Commission

Commissioner's Terms

James Pruett (Chairman)	832-1185	9/30/2017	jpruett@baydesignngroup.com
James N. Brockwell	843-2485	9/30/2018	james@brockwellseptic.com
Daniel Hockenberger	380-0471	9/30/2017	danhock@cox.net
James H. Hudson, III	843-3262	12/31/2018	jhudson@west-point.va.us
Gail C. Nichols	843-4418	5/31/2019	nichols.baylor@yahoo.com
Mary Montague Sikes	843-3284	9/30/2016	monti7olen@verizon.net
James E. Vadas	843-4082	9/30/2016	jimvadas@yahoo.com