

**THE TOWN OF WEST POINT
PLANNING COMMISSION
JANUARY 6, 2020**

I. Call to Order

The West Point Planning Commission held a scheduled meeting on Monday, January 6, 2020. Town Attorney Andrea Erard called the meeting to order.

Members Present: Stuart Daniel, Vice-Chairman
Britney Ball
Don Perry
James Hudson, III

Members Absent: James Brockwell, Chairman
James Vadas
Mary Montague Sikes

Also Present: Holly N. McGowan, Director of Community Development
Andrea Erard, Town Attorney
Shari Carnell, Recording Aide

II. Review of Agenda

Ms. Erard stated a change to the Planning Commission agenda to add organizational election of new officers.

III. New Business

A. Organizational Election of New Officers

Ms. Erard opened the floor for nominations for Planning Commission Chairman. Mr. Hudson made a nomination for Mr. James Brockwell to continue as Chairman. Mr. Daniel seconded the motion. Mr. Daniel made a motion for Mr. Brockwell to serve as the Planning Commission Chairman. All in favor responded "Aye." No one opposed. Motion carried.

Ms. Erard opened the floor for nominations for Planning Commission Vice-Chairman. Mr. Daniel made a nomination for Ms. Britney Ball to serve as Vice-Chairman. Mr. Perry seconded the motion. Mr. Perry made a motion for Ms. Ball to serve as the Planning Commission Vice-Chairman. All in favor responded "Aye." No one opposed. Motion carried.

Ms. Ball took her place as Vice-Chairman and asked if there were any nominations for recording aide for the Planning Commission. Mr. Daniel made a nomination for Shari Carnell

to continue to serve as the recording aide for the Planning Commission. Mr. Perry seconded the nomination. Mr. Daniel made a motion for Shari Carnell to continue to serve as the Planning Commissions recording aide. All in favor responded "Aye." No one opposed. Motion carried.

Ms. Ball asked if there was a motion for the Planning Commission meetings and when they will take place. Mr. Perry made a motion for the Planning Commission meetings to continue to be held on the first Wednesday of each month. Mr. Daniel seconded the motion. All in favor responded "Aye." No one opposed. Motion carried.

IV. Citizens Address the Commission

Vice-Chairman Ball opened the floor to any citizen to address the Planning Commission. There being none, the citizens address portion of the meeting was closed.

V. Public Hearing

A. Homestay Ordinance

Vice-Chairman Ball opened the public hearing.

The Community Development Committee has asked the Planning Commission to review Air BnBs and VRBOs and to report back with a recommendation.

The Planning Commission has been discussing draft options for a Homestay Ordinance as a permitted use that will require a Special Use Permit in the R-1, R-2, R-3, R-4, SD-1, and MU-1 zoning districts.

A motion was made by Mr. Daniel to recommend to Town Council to remove bed and breakfast from the R-1, R-2, R-3, R-4, SD-1, and MU-1 zoning ordinance, and to approve the drafted homestay ordinance that includes Air BnBs and VRBOs in the R-1, R-2, R-3, R-4, SD-1, and MU-1 zoning districts. Mr. Perry seconded the motion. All in favor responded "Aye." No one opposed. Motion carried.

VI. Committee Reports

A. Town Council

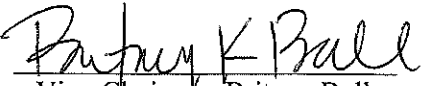
Town Council met on December 17, 2019. Town Council presented Letrecia Moore with a Resolution for 30 years of service as the Town of West Point Treasure. VDOT presented he Town with some information about safety measures that are being monitored closely with the bridges in Town. Safety measures are just a precaution to ensure the safety of all that use the bridges. Town Council discussed the upcoming budget amendment and items that will be included in this budget such as the Riverwalk Pavilion, the West Point school tennis court.

VII. Adoption of Minutes

Mr. Perry made a motion to adopt the minutes from the December 4, 2019, Planning Commission meeting with corrections. Mr. Daniel seconded the motion. All in favor responded "Aye." No one opposed. Motion carried.

VIII. **Motion to Adjourn**

Mr. Hudson made a motion to adjourn the meeting. Mr. Perry seconded the motion. All in favor responded "Aye." Vice-Chairman Ball adjourned the meeting.


Vice-Chairman Britney Ball
West Point Planning Commission

Commissioner's Terms

James Brockwell (C)	843-2485	9/30/22	james@brockwellseptic.com
Stuart Daniel	843-3082	9/30/21	sddaniel4@msn.com
James H. Hudson	843-3262	12/31/22	jHUDSON@west-point.va.us
Mary Montague Sikes	843-3284	9/30/20	monti7olen@verizon.net
James E. Vadas	843-4082	9/30/20	jimvadas@yahoo.com
Britney Ball (VC)	843-7438	6/30/23	britney.ball@gmail.com
Don Perry	843-2224	9/30/21	perry.dl@verizon.net