



TOWN OF WEST POINT
UTILITIES DEPARTMENT

I (we) hereby authorize and request the Town of West Point Utilities Department ("TOWN") to initiate electronic debit entries or affect a charge by any accepted practice to my (our) account. Indicated below is the name of the financial institution ("BANK") and I (we) authorize and request the BANK to honor the debit entries initiated by the TOWN and debit the same from my account. This agreement pertains to my (our) water, sewer, and/or trash account number. This authorization is to remain in force and effect until I (we) notify the TOWN of the cancellation in writing. I agree to notify in writing of any changes in my account information or termination of this authorization in such time and manner as to afford the TOWN a reasonable opportunity to act on it. Automatic drafts will occur on the 1st of the month in which your bill is due. If a draft date falls on a weekend or holiday, the TOWN will initiate a debit entry and credit your utility account on the next business day. If you agree to these terms, please fill out the information below, **attach a voided check or bank-supplied letter**, which includes bank name, account type, ABA routing number and account number, sign, and return to the Town of West Point Utilities Department.

Date _____

Customer Name(s) _____

Customer Utilities Account Number _____ Customer Phone # _____

BANK _____

Bank Address _____

(City, State, Zip Code)

Bank Routing Number _____

Bank Checking Account Number _____

Signature(s) _____

*** NOTE: All account depositors must sign if more than one signature is required on this account

802 MAIN STREET
PO BOX 152
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