

**PUBLIC SAFETY
AGENDA
December 17th, 2020
4:30 P.M.**

- I. Agenda Changes
- II. Adoption of Minutes
 - 1. November 19th 2020
- III. Town Hall Relocation Update
- IV. Old Town Hall
 - 1. MOU
 - 2. Lease
- V. Nepotism Policy
- VI. Lieutenant Woodson's Retirement
 - 1. Resolution
 - 2. Purchase of Firearm
- VII. EOP /NIMS Update
- VIII. Board of Building Code of Appeals
- IX. General Information
- X. Next Meeting Date: January 21st, 2021
- XI. Adjournment

**Public Safety
Committee Meeting
Minutes
December 17th 2020**

Mrs. Gulley called the meeting to order at 4:30 p.m. Committee members present included Deborah Ball and John Ragsdale.

Also present: Mayor, James H. Hudson, III; Deborah Ball; Robert Lawrence; Jack Lawson. James Pruett; John Ragsdale and Chris Vincent; Town Council Members. John Edwards, Town Manager; Karen Barrow, Town Clerk and Donna Pauley, Director Human Resources.

Present Via WebEx: Tina Gulley, Town Council Member; Tim Sawyer, Chief of Police; Susan Harlow, Town Treasurer and Holly McGowan, Director of Community Development.

I. Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

1. November 19th, 2020

Mr. Pruett made a motion to adopt the minutes as presented, seconded by Mr. Lawrence. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mr. Lawson, Mr. Pruett, Mr. Ragsdale, and Mr. Vincent all voted “Aye”. The motion was approved.

III. Town Hall Relocation Update

Mr. Edwards advised that the handicap entrance was installed today and that the furniture for the Town Council Chambers will be delivered on the 23rd of this month. Town staff are sorting through the boxes and unpacking. The HVAC on the 3rd floor will be delivered next week.

IV. Old Town Hall

MOU and Lease

The Town Attorney has prepared the MOU and Lease Agreement for the School Board to take over the old Town Hall. The agreement would forgive the School Board of an \$85,000 debt for the HVAC repairs and they would rent the building for \$10 a year for 20 years, in return the School Board would sign over the current School Board building to the town.

The consensus of Town Council is for the Town Manager to move forward on discussions with the School Board on the MOU and Lease Agreement.

V. Nepotism Policy

Mr. Edwards presented the attached proposed amendment to the Nepotism Policy and stated that it has become difficult to keep employees in some departments, this amendment would help to retain employees.

The consensus of Town Council is for the Nepotism Policy to be placed on the Town Council agenda.

VI. Lieutenant Woodson's Retirement

1. Resolution

Mr. Edwards advised that a Resolution for Lisa Woodson's retirement will be on the Town Council Agenda for adoption.

2. Purchase of Firearm

Mr. Edwards advised that when an officer retires with 20 years of service, by State Code that office can purchase their issued service handgun for one dollar.

The consensus of Town Council is for the Purchase of the Firearm to be placed on the Town Council agenda for approval.

VII. EOP/NIMS Update

Mr. Edwards advised that the Town continues to work on the EOP/NIMS update. The plan update is not complete yet and that it should be ready for Town Council's review early in the new year.

VIII. Board of Building Code of Appeals

Mr. Edwards advised that King and Queen County are requesting that West Point and Queen & King share the same Board of Building Code of Appeals. King and Queen have a difficult time retaining members for their board. Combining boards is allowable and can be done.

Mr. Hudson suggested that if the Town shares a Board of Building Code of Appeals with King and Queen, that some of the members be from King and Queen.

The consensus of Town Council is for Mr. Edwards to move forward on discussions with King and Queen on a Joint Board of Building Code of Appeals.

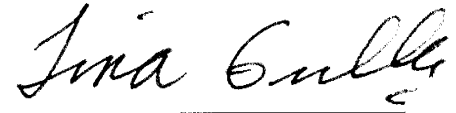
IX. General Information

Mr. Edwards advised that he has no General Information.

X. Next Meeting Date: January 21st 2021 @ 4:30 p.m.

XI. Adjournment

There being no further business, Mrs. Gulley adjourned the meeting at 5:05 p.m.



Tina Gulley
Chairperson

ATTEST:

Karen M. Barrow
Town Clerk