

**PUBLIC WORKS
AGENDA
August 12th, 2021
4:00 P.M.**

- I. Agenda Changes

- II. Adoption of Minutes
 - 1. July 8th 2021

- III. Request to Vacate Alley

- IV. Pavilion Parking Lot Update

- V. Infrastructure Improvements

- VI. General Information

- VII. Town Council Agenda

- VIII. Next Meeting Date: September 9th, 2021

- IX. Adjournment

**PUBLIC WORKS COMMITTEE
MINUTES
August 12th 2021**

Mr. Lawrence called the meeting to order at 4:00 P.M. at 802 Main Street, West Point, Virginia 23181. Members present included Robert Lawrence, Chairman and James Pruett.

Also Present: Jim Hudson Mayor; Chris Vincent and John Ragsdale, Town Council Members; John Edwards, Town Manager; Karen Barrow, Town Clerk; Walt Feurer, Director of Public Works; Holly McGowan, Director of Community Development and Donna Pauley, Human Resource Officer.

I. Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

A July 8th 2021

Mr. Vincent made a motion to adopt the minutes as presented, seconded by Mr. Pruett. Upon a unanimous vote, the motion was approved.

III. Request to Vacate one North/South Alley

Ms. McGowan advised that the Town has received a request from Terry Hardy for the Town to vacate the North/South alley located between 21st St and 22nd St West of Lee Street. In the past Town Council have been reluctant to abandon North/South alleys, Mr. Hardy would like to know what the process is and if Town Council would abandon the alley.

Terry Hardy stated that he cuts the grass in the alley and that he recently purchased a new truck that does not fit in his driveway. Mr. Hardy would like to park the truck in the alley behind the house and that he would like to purchase the ten feet alley.

Mr. Hudson stated that the policy of Town Council is not to abandon North/South alley's, and Mr. Hudson advised that does not think that Town Council will change the policy. The North/South alley's need to be accessible at all times. Mr. Hudson also stated that he would hate to see Mr. Hardy pay for an application, go through the process of the public hearings only to have Town Council turn down the request. If Mr. Hardy uses the alley to park his vehicles, Mr. Hudson said that he does not think anyone will tell him to move his vehicles.

Mr. Vincent stated that he would like to pay a site visit to the location to see the area.

Mr. Hudson suggested that Mr. Hardy use the area for parking and if the Town needs use the alley, the town will ask Mr. Hardy to move his vehicles. If Town Council would like

to conduct a site visit, then do so and if we need to go any further with the request, Town Staff can call Mr. Hardy. Town Council members present, and Terry Hardy are in agreement with Mr. Hudson's suggestion.

IV. Pavilion Parking Lot Update

Mr. Edwards presented an engineered report from Envirogrid on the parking lot at the pavilion. The report has been sent to the general contractor, town staff has an appointment with the contractor next Thursday to look at the site. Mr. Edwards also stated that on Saturday, there were two citizens that slipped and fell in the rain. We hope to have the parking lot rectified this fall and have the grass growing as it should be by the spring.

Mr. Lawrence asked Mr. Pruett if the Town stays with the program, and if it is done right will the parking lot be able to germinate the way it should to for next spring.

Mr. Pruett advised that it should. The design is for light use, and the farmers market once a week would be considered light use.

Mr. Stated at first the grass was established. The General Contractor came back and said that the grad was wrong. They removed the dirt to correct the grad to the engineered specs, used a different soil and grass seed. It then never became established for use in the spring.

Mrs. Ball joined the meeting.

Mr. Ragsdale stated that when Town Council started talking about this project, Mr. Ragsdale had asked if the type of parking lot had been done somewhere else and Mr. Pruett stated at Windmill point. Mr. Ragsdale asked what happened at that location.

Mr. Pruett advised that it gets heave used with salt water from boats going in and out of the water constantly, and it is holding up to the usage.

Mr. Ragsdale suggested moving the Farmers Market when we have rain. Mr. Ragsdale also stated that it sounds like we are going to put in all this effort and hope it does right and what will the cost be.

Mr. Edwards advised that he does not know, that he will be meeting with the general contractor next week.

Mr. Vincent asked if gravel would be a better solution to the problem.

Mr. Lawrence asked Walt Feurer for his thoughts on the project being done correctly a second go around.

Walt Feurer advised that in his experience with what he has seen, the grid is exposed, you can see some of the grid. In this case the grid is covered with dirt, in some areas there is seven inches of dirt on top of the grid.

Mr. Edwards asked if Town Council wanted to do anything different.

Mr. Hudson suggested we wait to see what the general contractor says at the meeting next Thursday.

V. Infrastructure Improvements

Mr. Edwards presented the ARPA infrastructure proposal that included: 1) Water Meter Replacement project at a cost of \$350,000 over the next three years. 2) Well Transfer Switches, \$15,000. 3) Town Hall Transfer Switch \$20,000, 4) Portable Generator \$40,000 and 5) Telemetry Improvements \$126,000.00.

VI. General Information

Mr. Edwards advised that he has no General Information.

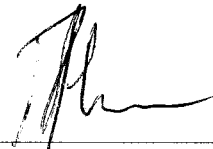
VII. Town Council Agenda

Mr. Edwards advised there was nothing for the Town Council agenda.

IX. Next Meeting Date: September 9th 2021 @ 4:00 P.M.

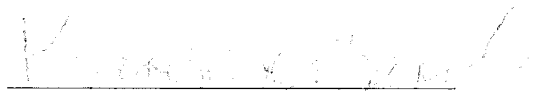
X. Adjournment

There being no further business, the meeting was adjourned at 4:30 pm.



Robert Lawrence
Chairman

ATTEST:



Karen M. Barrow
Town Clerk