

**PUBLIC WORKS
AGENDA
October 14th, 2021
4:00 P.M.**

- I. Agenda Changes

- II. Adoption of Minutes
September 9th, 2021

- III. Fiber Optic Cable Installation
to Town-owned property in K&Q

- IV. Virginia Sea Grant Project Proposal

- V. General Information

1 Pavilion Parking Lot
2 Easement Request from Tammy Haurand

- VI. Town Council Agenda

- VII. Next Meeting Date: November 10th, 2021

- VIII. Adjournment

**PUBLIC WORKS COMMITTEE
MINUTES
October 14th 2021**

Mr. Lawrence called the meeting to order at 4:00 P.M. at 802 Main Street, West Point, Virginia 23181. Members present included Robert Lawrence, Chairman; James Pruett and Chris Vincent.

Also Present: Jim Hudson Mayor and John Ragsdale Town Council Member.

Present Via WebEx: John Edwards, Town Manager.

Staff Members Present; JaLeesa Amis, Administrative Assistant; Walt Feurer, Director of Public Works; Susan Harlow, Town Treasure, Donna Pauley, Director of Human Resources and Tim Sawyer, Chief of Police.

I. Agenda Changes

Mr. Edwards apologized for the technical difficulties at the Community Development Committee meeting and hopefully the Town Treasurer has fixed the issue. Mr. Edwards advised that he will give an update on the agenda items under general information.

II. Adoption of Minutes

A. 14th 2021

Mr. Vincent made a motion to adopt the minutes as presented, seconded by Mr. Pruett. Upon a unanimous vote, the motion was approved.

III. Installation of Fiber Optic Cable at Former ITI Facility

Mr. Edwards advised that the cost for River Street to install fiber optic cable at the property at the airport is \$50,000.00. Mr. Edwards stated that without a prospect for the property this is a high amount of money and suggested that the Town wait to install the fiber optic.

The consensus of Town Council was to wait on the installation of the fiber optic till a later date.

IV. Virginia Sea Grant Project Proposal

Mr. Edwards advised that the Virginia Sea Grant project is working through the Middle Peninsula Planning District Commission to do a study on costal impact of erosion and water levels. They are looking for a location to conduct the study, West Point is one of three locations being considered for a hub. Mr. Edwards also stated that it is a promising project, they are asking for a letter of support for the project.

V. General Information

1. Pavilion Parking Lot

Mr. Edwards advised that the grass is growing and that the contractor will be coming back to remove the Envirogrid from the first six parking spaces to install gravel. The rest of the parking lot will be closed off to allow for the grass to become established, in the meantime, the public will be able to use the gravel parking lot when it's complete.

2. Land Request from Tammy Haurand

Mr. Edwards advised that the Town received the application this week while he has been on sick leave and that he has not had time to review the application with town staff. There is a floating dock that has been constructed in the area without a permit that needs to be addressed. Mr. Edwards also stated that he has concerns with the application and he will be working with town staff on the request and report his findings back to Town Council at the work session.

VI. Town Council Agenda

Mr. Edwards advised that he has nothing for the Town Council agenda.

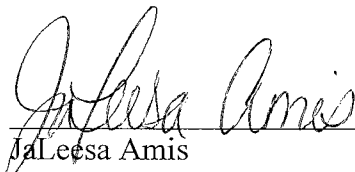
VII. Next Meeting Date: November 10th 2021 @ 4:00 P.M.

VIII. Adjournment

There being no further business, the meeting was adjourned at 4:30 pm.

Robert Lawrence
Chairman

ATTEST:



Jaleesa Amis
Administrative Assistant