

TOWN COUNCIL
Second Subcommittee Meeting
January 19th, 2023
4:00 P.M.

The Honorable Joshua T. Lawson called the meeting to order at 4:00 p.m. at 802 Main Street, West Point, Virginia 23181.

Members Present: Mayor, Jack Lawson; Jim Hudson, John Ragsdale and Chris Vincent.

Also Present: Walt Feurer, Acting Town Manager; Karen Barrow, Town Clerk; Tim Sawyer, Chief of Police; Susan Lathan, Town Treasurer; Holly McGowan, Director of Community Development; Spencer Cheatham, Fire Chief; Donna Pauley, Human Resource Officer and other interested persons.

Members present from West Point Schools: Dr. Larry Frazier, School Superintendent; Nathan Leach, Assistant School Superintendent and Dr. Amy Houser, Chief Academic Officer.

I. Agenda Changes

There were no changes made to the agenda.

II. Adoption of Minutes

A. November 17th 2022

Mr. Lawson stated that there is not a quorum present to adopt the minutes and asked for them to be placed on the next Committee meeting for adoption.

III. Education Committee

A. Preliminary Budget Forecast

Dr. Frazier advised that it's still early in the budget year and we don't know what the State Budget is going to be. Last year, there was a large increase in state funding, this year we are not seeing as much of an increase. This year the Governor is projecting a 5% pay raise for schools as well as a bonus. The bonus is only for SOQ positions, but historically in West Point, we give bonuses to all employees and it would be for staff that end the 2022 school year and returned in the September 2023 year. There is a reduction in sales tax, and a reduction in pre-school funding. We are looking at approximately \$30,000 increase in health care and \$29,000 increase in fringe benefits on top of the 5% raise. The School Board will have their first budget meeting Tuesday, January 24th with a second meeting on January 31st.

B. 2023-24 School Calendar Year

Nate Leach presented that attached draft calendar for the FY2023-24 school year and stated that next year is leap year. The schools will be using a 178 school days next year that meets the 990 hour education requirements.

C. Instructional/Professional Learning Update

Dr. Amy Houser gave an update on the following: 1) Tuition applications opened in January and that applications are coming in fast and strong. West Point schools

are still sought after as far away as Western Henrico and as near as Mattaponi. 2) We have already started working on the Pre-school program for next year. 3) On February 8th there will be a half day of Professional Learning, currently there are ten different programs scheduled. 4) A new teacher will start work on February 6th, due to a teacher that had to move to be with her family. Fifteen of our new teachers this year will be returning next year. 5) There are two summer school applicants for the Governor Summer School. One for the instrumental music with the Piano and the second for the French program. 6) We have started our "Grow your Own Rising Teacher Program" for students that want to be teachers, this will mentor students and provide assistance with applying for grants for tuition. There are four students in this program.

Mr. Lawson asked when was the joint budget work session with the School Board and Town Council scheduled.

Dr. Frazier stated March 7th 2023.

Mr. Lawson stated that he is interested in the enrollment number, how it's going to affect tuition and possible expansion of the schools. There is a new 40 home subdivision coming to West Point that will bring an increase in students.

Dr. Frazier stated that he is meeting with Crabtree and Associates next week to begin the process of a revised facilities study. The results of the study should be available in the spring.

IV. Public Safety

A. Police Department Update

Chief Sawyer gave an update on the following items: 1) There has been some very serious domestic violence issues over the past few months with two serious strangulations. 2) Three people robbed the ABC store today, a clerk received an injury to her hand from a broken bottle. 3) Drug activity is always a concern and we do what we can with our man power. 4) Rob Baldason has just been appointed Sheriff of King & Queen County. We have a new MOU to review with King and Queen County.

B. Police Department Hiring Process Update

Chief Sawyer advised that the department is down one position. We didn't really have any great applications, and conducted four interviews, I'm not sure if any of the candidates will pass a background check. Due to the recent State Police issues with highring. I'm not going to put someone in the position just to put someone in a position. It has been hard to find someone that would fit the position.

C. Fire Department Update

Chief Sawyer stated Spencer Cheatham had to leave to respond to a call.

V. General Information

Mr. Lawson stated that there is a site visit to 7th Street scheduled for the Work Session. We will meet at Town Hall at 5:30 p.m. and walk down to 7th Street for the site visit.

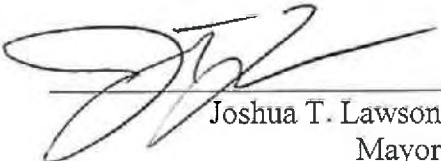
VI. Town Council Agenda

There were no items for the Town Council agenda.

VII. Next Subcommittee Meeting: February 14th, 2023

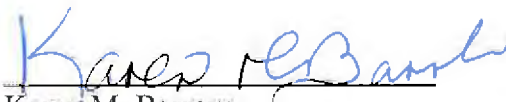
VIII. Adjournment

There being no further business, the meeting was adjourned at 4:35 p.m.



Joshua T. Lawson
Mayor

ATTEST:



Karen M. Barrow
Town Clerk

West Point Public Schools 2023 - 2024 School Calendar (177 days)

July 2023							August 2023 (9)							September 2023 (19)							October 2023 (21)						
Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S
						1			1	2	3	4	5						1	2	1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				
30	31																										
4 -- Independence Day							7 -- New Teacher Orientation							1 -- No School: Student Holiday							6 -- Early Release: Fall Break						
							8 -- All Teachers Report							4 -- No School: Labor Day							9 -- No School: Fall Break						
							21 -- First Day of School														25 -- Early Release: Teacher Workday						
																					25 -- End of 1st Marking Period (45 days)						
November 2023 (16)							December 2023 (11)							January 2024 (21)							February 2024 (20)						
Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S
			1	2	3	4						1	2		1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29		
							31																				
7 -- No School: Virtual Teacher Work Day							15 -- Early Release							2 -- Schools Reopen							5-8 -- Parent Teacher Conferences						
20-24 -- No School: Thanksgiving Holiday							18-29 -- No School: Winter Break							15: No School: Martin Luther King Jr. Day							9 -- Early Release: Professional Learning						
														19 -- End of 2nd Marking Period (44 days)							19 -- No School: President's Day						
														24 -- Early Release: Teacher Workday													
March 2024 (21)							April 2024 (17)							May 2024 (22)							June 2024						
Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S
					1	2		1	2	3	4	5	6				1	2	3	4							1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	
31																					30						
20 -- Early Release: Teacher Workday							1-5 -- No School: Spring Break							24 -- Graduation													
22 -- End of 3rd Marking Period (44 days)							25 -- Early Release: Professional Learning							27 -- No School: Memorial Day													
														31 -- Early Release: Last Day of School for Students													

Report Cards Issued
Quarter 1 - November 2
Quarter 2 - January 29