

TOWN COUNCIL
Second Subcommittee Meeting
July 20th, 2023
4:00 P.M.

The Honorable Joshua T. Lawson called the meeting to order at 4:00 p.m. at 802 Main Street, West Point, Virginia 23181.

Members Present: Jack Lawson, Mayor; Deborah Ball, Vice Mayor; Robert Lawrence, Johnny Nein, James Pruett, John Ragsdale and Chris Vincent.

Also Present: John Edwards, Town Manager; Karen Barrow, Town Clerk; Walt Feurer, Director of Public Works; Tim Sawyer, Chief of Police; Susan Lathan, Town Treasurer; Holly McGowan, Director of Community Development; Spencer Cheatham, Fire Chief; Donna Pauley, Human Resource Officer and Ron Minick, Building Inspector.

I. Agenda Changes

No changes were made to the agenda.

II. Adoption of Minutes

A. May 18th 2023

Mr. Vincent made a motion to adopt the minutes as presented, seconded by Mr. Pruett. Upon a unanimous vote, the motion was approved.

III. Public Safety

A. Police Vehicles Purchase

Chief Sawyer advised that the Police Department has one vehicle that needs to be purchased that has been on back order. There are none of the regular white cars available, we can order a darker color that would be suitable for an unmarked car.

B. National Night Out

Chief Sawyer advised that the National Night Out will be on August 1st 2023 at the Town Park from 5:00 pm till 9:00 pm. Chief Sawyer asked Mayor Lawson if he would be available to speak at the opening of the event.

C. Police Department Dedication

Chief Sawyer advised that Police Department dedication at the new location will be August 28th 2023 at 4:00 pm.

D. Police Department General Updates

Chief Sawyer advised the new Police Officer is Trent Mason, who is current attending the Academy for six months. Prior to joining the Police Department Officer Mason was an MP in the Army.

IV. General Information

A. Food Trucks by the River

Mr. Edwards advised that the Food Trucks by the River will be tomorrow evening. The vendors will be Jeeps and Butts, Don Chido, Gauthier Vineyards, and Sno-to-go. There will be a Dunk Tank for a fundraiser for Relay for Life, the Town Manager, Chief of Police and Fire Chief will be the volunteers to be dunked.

B. Chamber Gala

Mr. Edwards advised that the Town has purchase a table with 8 seats for the Chamber Gala on July 29th at the Chelsea Plantation from 6:00 pm till 10:00 pm. Mr. Edwards asked for Town Council members to let him know if they would like a ticket.

C. Library

Mr. Edwards advised that work is under way to renovate the old police department building for the relocation of the library.

D. Tax Bills

Mr. Edwards stated that at the last Committee meeting, he reported that the Tax Bills went out. We received notification yesterday that the bills have not been mailed, that they hope to mail them today. If they are mailed out today, they meet the requirements on the due date. Mr. Edwards asked if Town Council wanted to change the due date.

Mrs. Ball made a motion to move the due date to August 14th 2023, seconded by Mr. Vincent. Upon roll call, Mrs. Ball, Mr. Lawrence, Mr. Nein, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

E. Town Hall Parking Lot

Mr. Edwards advised that the signs have been posted. There has been one complaint from the tenant renting the building behind Town Hall, the building does have two parking spaces for the property.

The consensus of Town Council is to post the parking lot during Town Hall and DMV business hours of 8:30 am till 5:00 pm.

V. **Town Council Agenda**

There was nothing for the Town Council Agenda.

VI. **Closed Session**

A. Police Chief's Annual Evaluation

Mr. Vincent made a motion to enter into closed meeting pursuant to Virginia Code §2.2-3711(A)(1), a matter involving the discussion of the performance evaluation of the Police Chief, seconded by Mrs. Ball. Upon roll call, Mrs. Ball, Mr. Lawrence, Mr. Nein, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

Reconvene

Mrs. Ball made a motion to reconvene in open meeting, seconded by Mr. Ragsdale. Upon roll call, Mrs. Ball, upon a unanimous vote, the motion was approved.

Certification

Mr. Lawrence made a motion to certify that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Council. Seconded by Mrs. Ball, upon roll call, Mrs. Ball, Mr. Lawrence, John Nein, Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

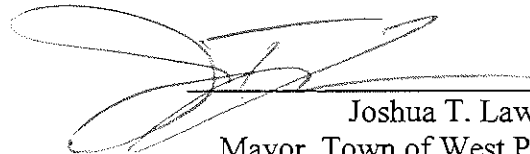
Action

Mr. Vincent made a motion to approve a 3.85% Cost of Living increase and a 5% Merit increase for the Police Chief effective August 1, 2023. Seconded by Mrs. Ball. Upon roll call, Mrs. Ball, Mr. Lawrence Mr. Pruett, Mr. Ragsdale and Mr. Vincent all voted "Aye". The motion was approved.

VII. Next 2nd Subcommittee Meeting: August 17th, 2023

VIII. Adjournment

There being no further business, the meeting was adjourned at 4:18 p.m.


Joshua T. Lawson
Mayor, Town of West Point

ATTEST:


Karen M. Barrow
Town Clerk