

**WEST POINT TOWN COUNCIL  
WORK SESSION  
MINUTES  
August 30th, 2019  
6:00 P.M.**

**I. Work Session at Town Hall, 329 6<sup>th</sup> Street, West Point, Virginia 23181.**

**A. Town Treasurer Retirement Update**

Mr. Edwards advised that the Town Treasurer will be retiring at the end of the year. In preparation for the transition for a replacement, the position will be posted in house within the next few weeks.

**B. Parking ordinance**

Mr. Edwards advised that a public hearing has been advertised for tonight on the Parking Ordinance. There are three changes to the Ordinance: 1) The Fine for parking in a Fire Lane. 2) Trailer Parking and 3) No Parking south of 13<sup>th</sup> Street between Main Street and the shopping center.

**C. 1226 Main Street**

Mr. Edwards advised that the Town is currently working to obtain quotes to demolish the house. Once the town has received the quotes, they will be sent to the Community Development Committee for review.

**D. Tennis Courts**

Mrs. Gulley asked for an update on the Tennis Courts.

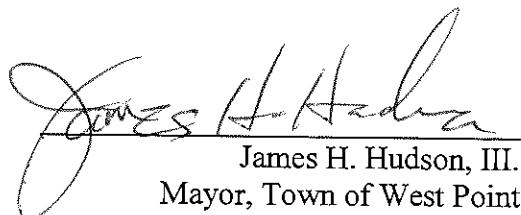
Mr. Edwards advised that the schools have not communicated with the Town on the project recently, but a local organization that had the intention of donating funds to the pavilion project is now shifting the use of those funds to the Tennis Court project. The Tennis Courts is a CIP project that came up after the 2019-20 budgets were adopted, there are no funds in the budget for the project this year.

Mr. Hudson advised that C & F Bank are willing to lend the funds to the schools for the project.


Mr. Edwards advised that he will let Town Council know if there any developments with the project.

**E. ITI Update**

Mr. Edwards advised that the Town is continuing to work with ITI on negotiations with the lease. ITI are continuing to make the monthly rental payments and it looks like it is possible that we are getting closer to reaching a settlement with the lease. Mr. Edwards

  
James H. Hudson, III.  
Mayor, Town of West Point

ATTEST:

  
Karen M. Barrow  
Town Clerk

**TOWN OF WEST POINT  
TOWN COUNCIL  
MINUTES  
August 27th, 2019**

**I. CALL TO ORDER**

The West Point Town Council held its regular monthly meeting on Tuesday, August 27th, 2019. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given by Reverend Karen Stanley followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Vice Mayor Deborah Ball; Tina Gulley; Robert Lawrence; Gail Nichols; James Pruett and John Ragsdale.

Members Absent: Jack Lawson.

Also Present: John B. Edwards, Jr., Town Manager; Andrea Erard, Town Attorney; Karen Barrow, Town Clerk; TC Moore, Town Treasurer; Holly McGowan, Community Development Coordinator; Walt Feurer, Director of Public Works; Tim Sawyer, Chief of Police and Building Inspector; Donna Pauley, Human Resource Officer and other interested persons.

**II. CITIZENS ADDRESS TO COUNCIL**

**A. Public Hearing – Ordinance 02-2019, Parking**

Mayor Hudson read the advertisement then asked the Town Clerk if there were any requests to review the ordinance.

The Town Clerk advised yes and that the Town provided a copy of the ordinance upon the request.

Mr. Edwards advised that the Town also received an email with comments on the ordinance.

Mayor Hudson stated that the Town did receive an email of comments from Trent Funkhouser and that the comments will be entered into the minutes. Mr. Hudson then asked the Town Clerk if anyone asked for assistance to attend the meeting.

The Town Clerk advised that the Town did not receive any request for assistance to attend the meeting.

Mayor Hudson opened the floor for anyone to comment on Ordinance 02-2019.

- 1 Tom Redd, 690 River Road, West Point Virginia advised that he obtained a copy of the ordinance and asked if RV's and Campers are included in the ordinance. Mr. Redd suggested that the ordinance be limited to one trailer and carry a fine, the ordinance does not contain a penalty for violations. Mr. Redd also stated that the Ordinance should list a camper as a camper, so there can be no misunderstanding on the description of a camper or trailer. Mr. Redd stated that he supports the ordinance.

Mr. Edwards advised that a camper is the same as a trailer.

Andrea Erard stated that there is a general penalty provision for any violation of an ordinance.

2. Justin Lyndsey, 1227 Main Street, West Point, Virginia asked why the ordinance shows 13<sup>th</sup> Street as a no parking zone.

Mr. Edwards advised that it is the south side of 13<sup>th</sup> Street between Main Street and the shopping center only. It does not affect any other area of 13<sup>th</sup> Street.

Mr. Lindsey apologized for any misunderstanding, Mr. Lindsey lives on 13<sup>th</sup> Street West of Main Street and did not realize that the ordinance was referring to the entrance of the shopping center.

## **ACTION**

Mrs. Ball made a motion that Town Council adopt ordinance 02-2019, seconded by Mrs. Nichols. Upon roll call, Mrs. Ball, Mrs. Gulley, Mr. Lawrence, Mrs. Nichols, Mr. Pruett and Mr. Ragsdale all voted "Aye". The motion was approved.

### **B. Citizens Address to Council**

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business.

1. Ty Bland, 1205 Main Street, West Point, Virginia stated that several historic homes and properties are located in the R4 Zoning district including the Hodges home located at the corner of 13<sup>th</sup> Street and Main Street. Mr. Bland advised that the home is located in the historic district and Mr. Bland objects to the demolition of this home.
2. Ann Bland, 1205 Main Street, West Point, Virginia advised that she loves old historic homes and objects to the demolition of the Hodges home located on the corner of 13<sup>th</sup> Street and Main Street. This is a beautiful home that is worth saving and renovation, it would be a tragedy if this old house was torn down. It sits at the entrance of Main Street and the beginning of the Historic District walking tour. Mrs. Bland asked that Town Council reconsider the demolition of this home.
3. Bret Brenaman, 1216 Main Street, West Point, Virginia stated that he lives next to The Hodges home located on the corner of 13<sup>th</sup> Street and Main Street. Mr. Brenaman advised that he has a concern with the devaluation of his home and property if the Hodges home was removed to make room for 13<sup>th</sup> Street and to make the lot across the street bigger. Mr. Brenaman objects to the demolition of the Hodges house and how it will affect the value of his home.
4. John Bland, 1215 Main Street, West Point, Virginia stated that the new proposed 13<sup>th</sup> Street would be directly across from his home. Mr. Bland is a licensed contractor and real estate agent and objects to the demolition of 1226 Main Street and the affect the project will have on property value.

Mr. Hudson asked if anyone else would like to address Town Council on any town business. There being none, the Citizens Address was closed.

## **III. COUNCIL RESPONSE**

None was noted.

## **IV. AGENDA CHANGES**

Mrs. Gulley made a motion to adopt the agenda as presented, seconded by Mrs. Ball. Upon roll call Deborah Ball; Tina Gulley; Robert Lawrence; Gail Nichols; James Pruett and John Ragsdale all voted "Aye". The motion was approved.

## **V. ADOPTION OF CONSENT AGENDA**

Mrs. Ball made a motion to adopt the following consent agenda, seconded by Mrs. Gulley. Upon roll call Deborah Ball; Tina Gulley; Robert Lawrence; Gail Nichols; James Pruett and John Ragsdale all voted "Aye". The motion was approved.

- 1) Minutes of July 30th 2019 Town Council meeting.
- 2) Cash Reports
  - a) General Fund  
Cash on hand as of June 30th, 2019, \$6,254,230.87
  - b) Water Fund

- Cash on hand as of June 30th, 2019, \$519,797.57
- c) CIP
  - Cash on hand as of June 30th, 2019, \$95,410.16
- d) Solid Waste
  - Cash on hand as of June 30, 2019, \$168,104.57
- 3) Monthly Budget Report
- 4) School Fund Cash Report
  - a) Cash on hand as of June 30th, 2019, \$195,317.12
- 5) West Point Monthly Police Activity Report
- 6) Building Official Monthly Report
- 7) Public Works Monthly Permit Report
- 8) Community Development Monthly Permit Report
- 9) Treasurer Monthly Report
- 10) Human Resource Monthly Report

**VI. COMMITTEE REPORTS**

A. Economic and Community Development

Mr. Hudson advised there was nothing to report.

B. Education Committee – Mrs. Nichols reported for the Committee

Mrs. Nichols advised that the School Board meet on August 21<sup>st</sup> to discuss the upcoming school year, the enrolment is currently between 795 and 800. The schools will be collaborating with Creative Critters to provide a before and after school program. The program will assist parents that drop off students at both the elementary school and high school with the time difference in the start of school. Creative Critters will be providing their own staff for the program. The next meeting is scheduled for October 16<sup>th</sup> 2019 at 4:30 at the high school.

C. Finance Committee – Mrs. Ball reported for the Committee

Mrs. Ball advised she has nothing to report.

D. Public Safety – Mrs. Gulley reported for the Committee

Mrs. Gulley advised that the Public Safety Committee did not meet in August.

E. Public Works – Mr. Lawrence reported for the Committee

Mr. Lawrence advised that the Public Works Committee meet to discuss the Public School Grounds Maintenance Proposal; Alley Maintenance and the Tennis Courts. The next meeting will be September 12<sup>th</sup> 2019 at 10:00 a.m after the Community Development Committee meeting.

**VII. TOWN MANAGER’S ITEMS**

Mr. Edwards advised there was nothing to report.

**VIII. OLD BUSINESS**

There was nothing to report under Old Business.

**IX. NEW BUSINESS**

A Planning Commission Report - Mr. Hudson

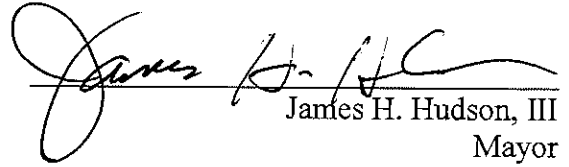
Mr. Hudson advised that the Planning Commission meet on August 7<sup>th</sup> 2019 to hold a public hearing on More than one Building on a Lot and the Homestay Ordinance which deals with Bed and Breakfast/Rental Vacation Property and Air BnBs. The next meeting will be on September 4<sup>th</sup> 2019 at 5:00 p.m.

B September Meetings

Mr. Hudson reviewed the September meeting dates.

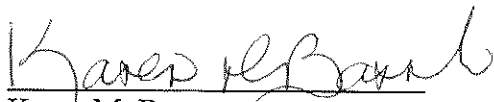
**X. ADJOURNMENT**

There being no further business, Mr. Hudson adjourned the meeting at 7:10 p.m.



James H. Hudson, III  
Mayor

ATTEST:



Karen M. Barrow  
Town Clerk



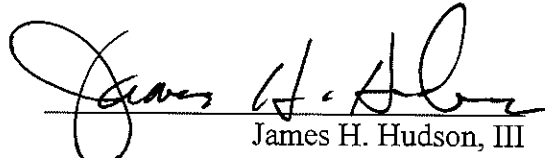
## TOWN OF WEST POINT HALLOWEEN RESOLUTION

BE IT RESOLVED by the West Point Town Council, that all trick-or-treaters on Halloween night, Thursday, October 31, 2019 in the Town of West Point may canvass no later than 8:00 P.M. and masks may not be worn by any persons canvassing who is older than 13 years of age.


Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on the 24<sup>th</sup> day of September, 2019 at which meeting a quorum was present and voted throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Robert Lawrence	Aye
Joshua Lawson	Aye
Gail Nichols	Aye
James Pruet	Aye
John Ragsdale	Aye

  
James H. Hudson, III  
Mayor, Town of West Point

ATTEST:

  
Karen M. Barrow  
Town Clerk



**TOWN OF WEST POINT  
RESOLUTION  
DECLARING OCTOBER AS DOMESTIC VIOLENCE  
AWARENESS MONTH**

**WHEREAS**, domestic violence is a serious crime that affects people of all races, ages, gender, and income levels; and

**WHEREAS**, domestic violence is widespread and affects over four million Americans each year; and

**WHEREAS**, one in three Americans have witnessed an incident of domestic violence; and

**WHEREAS**, children that grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and

**WHEREAS**, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity ; and

**WHEREAS**, only a coordinated community effort will put a stop to this heinous crime; and

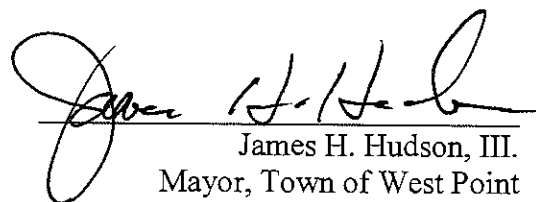
**WHEREAS**, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims.

**NOW, THEREFORE, IT IS RESOLVED** by the Town Council of West Point that the month of October is Domestic Violence Awareness Month and asks the citizens of West Point to work together to eliminate domestic violence from our community.


Certified to be a true copy of a resolution adopted by the Town Council of the Town of West Point at its regular monthly meeting held on the 24<sup>th</sup> day of September 2019, at which meeting a quorum was present and voting throughout.

Those members voting:

James H. Hudson	N/A
Deborah Ball	Aye
Tina Gulley	Aye
Robert Lawrence	Aye
Joshua Lawson	Aye
Gail Nichols	Aye
James Pruett	Aye
John Ragsdale	Aye

  
James H. Hudson, III.  
Mayor, Town of West Point

ATTEST:

  
Karen M. Barrow  
Town Clerk