

**WEST POINT TOWN COUNCIL
WORK SESSION
MINUTES
August 25th 2020
5:30 P.M.**

I. Work Session at Town Hall, 329 6th Street, West Point, Virginia 23181.

A. Gail Nichols Resignation

Mr. Hudson advised that Gail Nichols has resigned from Town Council and has moved out of state to be near her family. Her term expires in December this year, Town Council will need to appoint a replacement to fill the remainder of her term. It will be on the September Town Council meeting.

B September Committee Meetings

Mr. Edwards asked if Town Council wanted to continue to do a combined Committee meeting or individual meetings. The next Committee would be Public Works on September 10th at 10:30 am.

Mr. Lawrence advised that he will not be available the morning of the 10th but he will be available in the afternoon.

Mr. Hudson suggested the Finance Committee be the combined meeting on the 10th at 4:30 pm.

C. CARES Funding

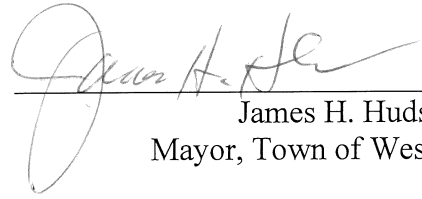
Mr. Edwards advised that out of the first round of CARES funding the town provided \$33,000 to the Back to Business program through the MPPDC. The total requests from West Point businesses is \$29,510 from four businesses. Another round of CARES Funding begins in September, Mr. Edwards suggested the town put \$77,000 into the program so that there are funds available for other businesses. Mr. Edwards also suggested that any business that has already received a grant be placed at the back of the line for any additional assistance so that other businesses can have the opportunity to apply for assistance.

The consensus of Town Council is to set \$77,000 a side from CARES Funding for the Back to Business program with the MPPDC and for any business that has already received assistance be place at the back of the line for any additional assistance so that other businesses can have the opportunity to apply for assistance.

D. Bank Building at 802 Main Street

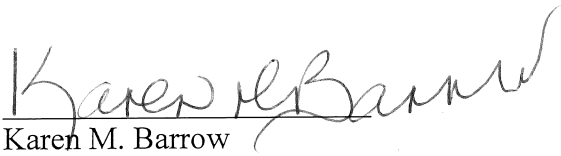
Mr. Edwards presented a rendering of the Bank Building and suggestions for the use of the building that included town offices on the 1st floor, the Human Resources on the 2nd floor and the Town Chambers with storage rooms on the 3rd floor. Mr. Edwards also stated that some renovations of the bathrooms and 3rd floor will be necessary.

The consensus of Town Council was for the Town Manager to move forward with obtaining quotes for the renovations.



James H. Hudson, III
Mayor, Town of West Point

ATTEST:



Karen M. Barrow
Town Clerk

**TOWN OF WEST POINT
TOWN COUNCIL
MINUTES
August 25th, 2020**

I. CALL TO ORDER

The West Point Town Council held its regular monthly meeting on August 25th, 2020. The Honorable James H. Hudson, III called the meeting to order at 6:30 p.m. The Invocation was given followed by the Pledge of Allegiance.

Members Present: Mayor, Jim Hudson; Deborah Ball, Vice Mayor; Tina Gulley; Robert Lawrence; Jack Lawson; James Pruett and John Ragsdale.

Also Present by WebEx: Tina Gulley, Town Council Member; Andrea Erard, Town Attorney; Susan Harlow, Town Treasurer; Walt Feurer, Director of Public Works and Jon Morr, Building Inspector.

Also Present: John B. Edwards, Jr., Town Manager; Karen Barrow, Town Clerk; Holly McGowan, Community Development Coordinator; Tim Sawyer, Chief of Police and Donna Pauley, Human Resource Officer.

II. CITIZENS ADDRESS TO COUNCIL

A. Citizens Address to Council

Mr. Hudson opened the floor for citizens to address Town Council on any Town related business. There being none, the Citizens Address was closed.

III. COUNCIL RESPONSE

None was noted.

IV. AGENDA CHANGES

Mrs. Ball made a motion to adopt the agenda as presented, seconded by Mr. Lawrence. Upon roll call Mrs. Ball; Mrs. Gulley; Mr. Lawrence; Mr. Lawson; Mr. Pruett and Mr. Ragsdale all voted "Aye". The motion was approved.

V. ADOPTION OF CONSENT AGENDA

Mr. Lawson made a motion to adopt the following consent agenda, seconded by Mr. Ragsdale. Upon roll call Mrs. Ball; Mrs. Gulley; Mr. Lawrence; Mr. Lawson; Mr. Pruett and Mr. Ragsdale all voted "Aye".

- 1) Minutes of July 28th 2020 Town Council meeting.
- 2) West Point Monthly Police Activity Report
- 3) Building Official Monthly Report
- 4) Public Works Monthly Permit Report
- 5) Community Development Monthly Permit Report
- 6) Human Resource Monthly Report

VI. COMMITTEE REPORTS

A. Economic and Community Development

Mr. Lawson advised there was nothing to report.

B. Education Committee

Mr. Edwards advised that the school year will begin virtual until October when they will start the transition to a regular school day with alternating days.

C. Finance Committee

Mrs. Ball advised there was nothing to report.

D. Public Safety

Mrs. Gulley advised there was nothing to report

E. Public Works

Mr. Lawrence advised there was nothing to report.

VII. TOWN MANAGER'S ITEMS

Mr. Edwards advised that Town Hall has reopened, DMV will be operating by appointments and mask are required to enter the building. We are trying to limit the number of people in the building at one time as we will be practicing social distancing.

VIII. OLD BUSINESS

There was nothing to report under Old Business.

IX. NEW BUSINESS

A. Planning Commission Report - Mr. Hudson

Mr. Hudson advised that the Planning Commission did hold a meeting in August to discuss a plan of development for lot 10 in the West Point Industrial Park for David Hubbard and Josh Thiel to construct a storage facility.

B. Acceptance of Mrs. Gail Nichols Resignation

Mrs. Ball made a motion to accept Gail Nichols resignation, seconded by Mr. Lawrence. Upon roll call Mrs. Ball; Mrs. Gulley; Mr. Lawrence; Mr. Lawson; Mr. Pruett and Mr. Ragsdale all voted "Aye". The motion was approved.

C. Food Trucks by the River

Mr. Edwards advised that the dates for the fall Food Trucks by the River are September 11th and 18th, October 16th and 30th 2020. There will not be any entertainment, but tables will be available. Mask are required and social distancing will be practiced.

X. CLOSED SESSION

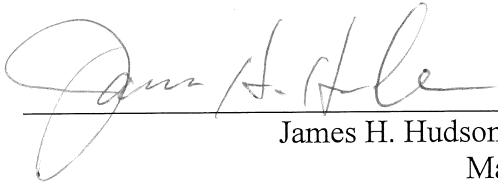
Mr. Lawrence made a motion to go into closed meeting pursuant to Virginia Code §2.2-3711(A)(1) for the discussion of the performance and evaluation of the Chief of Police, seconded by Mrs. Gulley. Upon roll call; Mrs. Ball; Mrs. Gulley; Mr. Lawrence; Mr. Lawson; Mr. Pruett and Mr. Ragsdale all voted "Aye", the motion was approved.

Mr. Ragsdale made a motion to reconvene in public meeting and to certify that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Council, seconded by Mr. Lawrence. Upon a unanimous vote, the motion was approved.

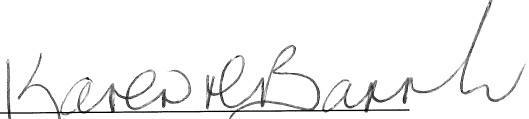
Mrs. Gulley made a motion to give Chief Timothy Sawyer a raise of 5.5% for an amount of \$3,850.00, seconded by Mrs. Ball, upon a unanimous vote, the motion was approved.

XI. ADJOURNMENT

There being no further business, Mayor Hudson adjourned the meeting.


James H. Hudson, III
Mayor

ATTEST:


Karen M. Barrow
Town Clerk