

**TOWN OF WEST POINT  
WETLANDS BOARD  
FEBRUARY 18, 2020**

**I. Call to Order**

The West Point Wetlands Board held its regularly scheduled meeting Tuesday, February 18, 2020. Chairman Redd called the meeting to order.

Members Present: Charles Redd, Chairman  
Stuart Daniel  
Chase Evans  
Garland Jenkins

Members Absent: Linda Smith, Vice-Chairman

Also Present: Holly N. McGowan, Director of Community Development  
Randy Owen, VMRC  
Karla Havens, Mid-Atlantic Resource Consulting  
Carol Hammnor, WestRock  
Shari Carnell, Recording Aide

**II. Review of Agenda**

Chairman Redd asked if there were any changes to the agenda. Ms. McGowan asked to add Carol Hammnor from WestRock to the agenda. Chairman Redd added WestRock to the agenda.

**III. Election of Officers**

Mr. Jenkins nominated Charles Redd for Wetlands Board Chairman. Mr. Daniel seconded the nomination. All in favor responded "Aye." No one opposed. Motion carried.

Mr. Jenkins nominated Linda Smith for Vice- Chairman. Mr. Daniel seconded the nomination. All in favor responded "Aye." No one opposed. Motion carried.

Mr. Evans nominated for the Wetlands Board meeting to continue to be held on the 3rd Tuesday of the month, and for Shari Carnell to remain the recording aide. Mr. Jenkins seconded the nomination. All in favor responded "Aye." No one opposed. Motion carried.

Chairman Redd closed the election of officers for the Wetlands Board.

**IV. Citizens Address the Board**

Chairman Redd opened the floor for the Wetlands Board to receive comments on any town related business. There being none, the Citizens Address the Board portion of the meeting was closed.

## **V. Public Hearing**

### **A. VMRC#0104-2020, Lawrence Cartwright**

Lawrence Cartwright submitted a Wetlands application to construct a quarry stone toe marsh and install coir logs along the Pamunkey River within the jurisdiction of the Wetlands Board. The proposed project is located at 3030 Southern Ave.

Chairman Redd opened the Public Hearing.

Karla Havens from Mid-Atlantic Resource consulting came forward to explain what the proposed project will entail. Ms. Havens stated that the project would take about 18 months to complete. Ms. Havens stated that to revamp and enhance the area she plans to remove the tires from the shoreline and create a quarry stone marsh toe and install coir logs. Ms. Haven continued that they plan to demolish the existing timber pier walkway and construct an open pile pier with a platform, 2 finger piers and a boat house with a lift. The new timber piles will be installed with a vibratory hammer. The proposed project will not involve disturbing any vegetation.

Randy Owen from VMRC also stated that the proposed project will not interfere with the fish or vegetation in this area. Chairman Redd asked Mr. Owens if VMRC had any concerns about this application or project. Mr. Owens responded that VMRC has no concerns at this time, the application is well detailed and the proposed project will enhance the living shoreline.

Chairman Redd closed the Public Hearing.

Mr. Jenkins made a motion to approve the application VMRC#0104-2020 Lawrence Cartwright project located at 3030 Southern Ave. Mr. Daniel seconded the motion. Upon roll call Mr. Daniel, Mr. Evans, Mr. Redd, and Mr. Jenkins all responded "Aye." No one opposed. Motion carried. Chairman Redd stated that the Wetlands Board approves this application with an 18 month contingency, and if the project should take longer than 18 months then Mr. Cartwright or Karla Haven with Mid-Atlantic consulting can ask the Wetlands Board for an extension.

## **VI. Adoption of Minutes**

Mr. Evans made a motion to adopt the minutes from the November 19, 2019 Wetlands Board meeting. Mr. Daniel seconded the motion. Upon roll call Mr. Daniel, Mr. Evans, Mr. Redd, and Mr. Jenkins all responded "Aye." No one opposed. Motion carried.

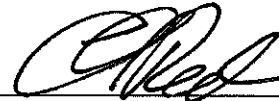
## **VII. Information Only**

Carol Hammnor the Environmental Manager for WestRock came forward to present the Wetlands Board with some information about a pipe repair. WestRock has a waste water treatment plant on site, and a Virginia discharge permit that allows for the discharging of treated water into the Pamunkey River. Ms. Hammnor wanted to make the Wetlands Board

aware that the waste water treatment pipe has a leak. Currently WestRock is unsure of the severity of the leak, but what they do know is that it is leaking and not going through the diffuser pipes, and that they are losing about 10 gallons an hour. The pipe is 11 ft deep, and WestRocks major concern is that when they are able to shut down operation to fix the leak that the leak will actually be more severe than they realized. For what course of action WestRock chooses to do, they will be working in Wetlands, and are concerned because the repair needs to be corrected before it becomes a bigger problem for WestRock and the Wetlands. WestRock has gone over there options and believe that they have a solution to correct the problem. If it doesn't work then WestRock will present the Wetlands Board with the next best option. Mr. Redd and members of the Wetlands Board agreed to allow WestRock to do what they need to do in order to make the necessary repairs, and document everything, and once it has been maintained return back to the Wetlands Board with an application that explains in detail what repairs were made and then Wetlands Board will assess the information that will be provided to them and then issue a permit to ensure that Wetlands were preserved and that the repair was necessary in order to preserve the Wetlands. The Wetlands Board thanked Ms. Hammnor of WestRock for notifying them of the problem right away.

**VIII. Motion to Adjourn**

Mr. Daniel made a motion to adjourn the meeting. Mr. Evans seconded the motion. All in favor responded "Aye." Motion carried. Chairman Redd adjourned the meeting.



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Charles T. Redd, Chairman  
West Point Wetlands Board

**Board Members Term's**

Charles T. Redd	804-843-4188	09/30/2024	<a href="mailto:ctredd@cox.net">ctredd@cox.net</a>
Linda Smith	804-843-2144	09/30/2021	<a href="mailto:lvs3750@cox.net">lvs3750@cox.net</a>
Stuart Daniel	804-843-3082	09/30/2021	<a href="mailto:sddanie14@msn.com">sddanie14@msn.com</a>
Chase Evans	804-737-9044	09/30/2024	<a href="mailto:chase@eci-inc.com">chase@eci-inc.com</a>
Garland E. Jenkins	804-843-2974	09/30/2020	<a href="mailto:gjenkins559@gmail.com">gjenkins559@gmail.com</a>