

**APPROVED
TOWN OF WEST POINT
PLANNING COMMISSION MINUTES
August 5, 2015**

I. Call to Order at 5:00 pm

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, August 5, 2015, at 5:00 p.m. Chairman James Pruett called the meeting to order.

Members Present: James Pruett, Chairman
James H. Hudson, III
Gail C. Nichols
James Vadas

Members Absent: James N. Brockwell, Vice-Chairman
Daniel Hockenberger
Mary Montague Sikes

Also Present: Holly McGowan, Community Development Director
Charlotte G. Scanlan, Secretary

II. Review of Agenda

There were no changes.

III. Citizens Address the Commission

A. Citizens Address the Commission

Chairman James Pruett opened the floor for any citizen to address the Commission on any subject. There being none, the citizens address portion of the meeting was closed.

IV. New Business

None

V. Old Business

A. Discussion: Text Amendment/Zoning Provisions/ Temporary Health Care Structures.

Ms. McGowan reviewed Draft Text Amendment stating she felt at the last meeting there were some outstanding answers which needed to be clarified. Therefore, she generated the proposed language that would be inserted into our Town Code if it is approved by Town Council.

Ms. McGowan reviewed items which would be included in a prepared check list And which the applicant would have to complete in order to apply for approval.

Ms. McGowan also explained the need to set a fee for the application submission. She also recommended that the charge be the same as the existing Single Family Dwelling fee as it stands now at \$50.00.

Ms. McGowan stated to the Board that even though there had not been a great need for this type of housing so far, we are mandated to include this in our Zoning Ordinance by the State.

A discussion ensued.

There was no vote required at this time.

VI. Committee Report

Commissioner James H. Hudson, III reported on the July 21, 2015 Town Council Meeting. Commissioner Hudson stated that Town Council held a Public Hearing for the continuation to the next stage of the Magnolia Meadows Sub-Division.

VII. Adoption of Minutes

Commissioner Nickols made a motion to approve the July 1, 2015 meeting minutes as written. Commissioner Vadas seconded. Upon unanimous vote, the motion was adopted.

VIII. Set Next Meeting Date

September 2, 2015, at 5:00 p.m.

IX. Motion to Adjourn

Chairman Pruettt declared the meeting adjourned.

Approved / /

James Pruet, Chairman
West Point Planning Commission

Commissioner's Terms

James Pruet (Chairman)	832-1185	9/30/2017	jpruet@baydesigngroup.com
James N. Brockwell	843-2485	9/30/2018	james@brockwellseptic.com
Daniel Hockenberger	380-0471	9/30/2017	danhock@cox.net
James H. Hudson, III	843-3262	12/31/2018	jhudson@west-point.va.us
Gail C. Nichols	843-4418	5/31/2019	nichols.baylor@yahoo.com
Mary Montague Sikes	843-3284	9/30/2016	monti7olen@verizon.net
James E. Vadas	843-4082	9/30/2016	jimvadas@yahoo.com