

**TOWN OF WEST POINT
PLANNING COMMISSION
OCTOBER 4, 2017**

I. Call to Order at 5:00p.m.

The West Point Planning Commission held its regularly scheduled meeting on Wednesday September 6, 2017. Chairman James Pruett called the meeting to order.

Members Present: James Pruett, Chairman
James Brockwell, Vice-Chairman
Stuart Daniel
James Vadas
Mary Montague Sikes
Britney Ball

Members Absent: James Hudson, III

Also Present: Holly N. McGowan, Director of Community Development
Andrea Erard, Town Attorney
Shari Carnell, Recording Aide

II. Review of Agenda

There were no changes.

III. Citizens Address the Commission

Chairman Pruett opened the floor to any citizen to address the Commission. There being none the citizens address portion of the meeting was closed.

IV. Public Hearing

A. Public Hearing on Public Land Request case # PL2017-01 George Carter

Chairman Pruett opened the public hearing for public land request case # PL2017-01, George Carter.

George Carter submitted a public land request application requesting to vacate one North/South alley adjacent to property identified as tax parcels 69A3-186, Lots 2494 & 2494A, north of 23rd Street. The request is to add the North/South alley to tax parcel 69A3-186-2494.

Mr. Carter stated that this land was purchased 50 years ago by his mother, and that he would like to purchase the alley to square up the property as it may be beneficial in the future if he decides to sell.

The Town owns the lot to the right of Mr. Carter's property, and the Town has no interest in using this lot for any reason. Mr. Carter stated that at this time he has no interest in this lot, but in the future he may.

Ms. Sikes made a motion for the Planning Commission to recommend approval to Town Council for a request for public land submitted by George Carter, to vacate one North/South alley adjacent to property identified as tax parcels 69A3-186, Lots 2494 and 2494A, north of 23rd Street, subject to the following: 1) Mr. Carter will be responsible for providing all legal documents subject to Town approval; 2) Mr. Carter shall record those legal documents at his expense.

Mr. Daniel seconded the motion. All in favor responded, "Aye". No one opposed. Motion carried. Public Hearing for PL2017-01 was closed.

V. New Business

A. Authorization to Advertise Special Use Permit case # SUP2017-04 Graylend Horn/Horn Holdings, LLC.

Grayland Horn/Horn Holdings, LLC submitted a special use permit application to erect an electronic display sign in the B-1 Zoning District. Mr. Horn would like to erect this electronic display sign located at 611 14th Street, Ace Hardware.

Mr. Daniel made a motion to authorize the Director of Community Development to advertise for SUP2017-04 Graylend Horn/Horn Holdings, LLC special use application, electronic sign for the November 1, 2017.

Mr. Brockwell seconded the motion. All in favor responded, "Aye". No one opposed. Motion carried.

B. Comprehensive Plan 2017 Review

Comprehensive Plan Review will have an update for next month's Planning Commission Meeting.

VI. Committee Reports

Mr. Daniel reported that the Wetlands Board will be holding a meeting next month for mill repair near the river.

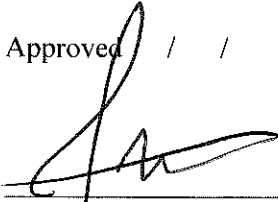
Ms. McGowan reported that the Town Council held a public hearing for the text amendment for animated signs. The text amendment for animated signs was approved with the approval of a special use permit. Town Council also passed a Halloween Resolution that Halloween will be celebrated on October 31, 2017. Town Council has moved their next meeting from October 31, 2017 to October 30, 2017.

VII. Adoption of Minutes

Ms. Sikes made a motion to adopt the minutes from the September 6, 2017 Planning Commission meeting. Mr. Daniel seconded the motion. All in favor responded, "Aye". No one opposed. Motion carried.

VIII. Motion to Adjourn

Mr. Pruett adjourned the meeting.

Approved / /

James Pruett, Chairman
West Point Planning Commission

Commissioner's Terms

James Pruett (Chairman)	832-1185	9/30/21	jpruett@baydesigngroup.com
James Brockwell (VC)	843-2485	9/30/18	James@brockwellseptic.com
Stuart Daniel	843-3082	9/30/21	sddaniel4@msn.com
James H. Hudson	843-3262	12/31/18	jhudson@west-point.va.us
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