

**TOWN OF WEST POINT  
PLANNING COMMISSION  
MAY 4, 2022**

**I. Call to Order**

The West Point Planning Commission held its regularly scheduled meeting on Wednesday, May 4, 2022. Chairman Brockwell called the meeting to order.

Members Present: James Brockwell, Chairman  
Mary Montague Sikes  
Stuart Daniel  
James Vadas  
Teresa Glidewell

Members Absent: James Hudson, III, and Britney Ball

Staff Present: Holly N. McGowan, Director of Community Development  
Shari Carnell, Recording Aide

Present Electronically: Andrea Erard, Town Attorney

**II. Review of Agenda**

There were no changes to be made to the agenda.

**III. Citizen Address the Commission**

Chairman Brockwell opened the floor to any citizen to address the Planning Commission. There being none, the citizen's address portion of the meeting was closed.

**IV. Public Hearing**

A. Ordinance #02-2021, Homestay

Chairman Brockwell opened the public hearing.

Ms. McGowan explained to the Planning Commission the public hearing had been broken into two separate ordinances the homestay regulations, and an ordinance for town code and definitions.

The Planning Commission members reviewed the drafted language. Chairman Brockwell closed the public hearing.

Mr. Vadas made a motion to recommend approval of ordinance #02-2021, Homestay Regulations to Town Council. Mr. Daniel seconded the motion. All in favor responded "Aye." No one opposed. Motion carried.

**B. Ordinance #05-2022, Town Code and Definitions**

Chairman Brockwell opened the public hearing.

Ms. McGowan explained this ordinance is to update the definitions and language. The definitions were updated to reflect the state code. The language has been updated with less conflicting verbiage.

Chairman Brockwell closed the public hearing.

Ms. Glidewell made a motion to recommend approval of ordinance #05-2022, Town Code and Definitions to Town Council. Mrs. Sikes seconded the motion. All in favor responded "Aye." No one opposed. Motion carried.

**V. Committee Reports**

Mr. Daniel reported the Wetlands Board met on April 19, 2022. A public hearing was held for WestRock southern pipeline project to install riprap underneath the existing concrete pad in the eroded areas to prevent further erosion of the bank.

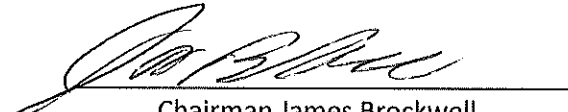
Ms. McGowan reported Town Council met on April 25, 2022. A public hearing was held for the proposed 2023 Town budget. Ms. Erard stated the budget has not been approved under state law a vote cannot take place the same time as the public hearing.

**VI. Adoption of Minutes**

Ms. Glidewell made a motion to adopt the minutes from the April 6, 2022, Planning Commission meeting presented at the meeting with changes mentioned. Mr. Vadas seconded the motion. All in favor responded, "Aye." No one opposed. Motion carried.

**VII. Motion to Adjourn**

Chairman Brockwell adjourned the meeting.

  
Chairman James Brockwell  
West Point Planning Commission

Commissioner's Terms

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